



# TASK FORCE STAGES OF DEVELOPMENT

From "Multidisciplinary Model for Anti-Human Trafficking Task Forces: Development and Operations Roadmap". Albright, Erin, et al.

Creating a foundation & getting started

Developing a structure & organization

Institutionalizing & formalizing

Building & expanding capacity

Continued evaluation & evolving

#### **TASK FORCE STAGES: DESCRIPTIONS & INDICATORS**

- **Stage 1:** Realize the need for or benefit of a task force. Research what related multidisciplinary groups teams already exist: Who are their members? What are their goals? When do they meet? What have they accomplished? Research other local organizations, initiatives, agencies, & community leaders: Who has aligned or intersecting goals?
- **Stage 2:** Assess member strengths/networks; Formalize & define roles and responsibilities. What will the structure be? When & where will you meet? Begin building consensus and buy-in about goals & planned strategies. Build connections between members, & develop trust & spirit of collaboration.
- **Stage 3:** Clarify & formalize mission, goals, strategy, outcomes. Develop logic model for task force or task force priorities. Develop outline for task force processes & structures, & for who is responsible for which pieces of the logic model.
- **Stage 4:** In accordance with the structures & processes above, the task force begins work on the strategies in the logic model while continuing to evaluate processes & build capacity for more effective, targeted, community-based, & equity-focused prevention & response. Ongoing evaluation allows for identification & solutions-finding for challenges & gaps.
- **Stage 5:** Task force is running smoothly & collaborating effectively, implementing evidence-informed strategies to support task force goals & outcomes, & adapting efforts & processes in response to ongoing evaluation.

### **Task Force Worksheet**

Self-Assessment

### TASK FORCE STAGES OF DEVELOPMENT

According to the above model, which stage is your task force at in each area?

Overall task force development	Current Stage 1 2 3 4 5	What would help us move our task force to the next stage in each area?
Membership & recruitment efforts (diverse, reflects community)	1 2 3 4 5	
•	1 2 3 4 5	
External stakeholder engagement	1 2 3 4 5	
Mission and guiding principles	1 2 3 4 5	

How well is your task force going in each area?

Overall task force development	Current Stage 1 2 3 4 5	What shifts, strategies, or supports would help us improve in this area?
Membership & recruitment efforts (diverse, reflects community)	1 2 3 4 5	
Task force logic model objectives	1 2 3 4 5	
External stakeholder engagement	1 2 3 4 5	
Mission and guiding principles	1 2 3 4 5	



## **Task Force Worksheet**

Task Force Logic Model Template

LOGIC MODEL:	TASK	K FORCE

Constraints (Some challenges we might face in implementing our community task force prevention strategy):

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Inputs	Strategies &	Outputs	Short Term/Intermediate	Long Term
	Actitivies		Term Outcomes	Outcomes/Impact
In order to implement our strategy, we need these resources/ these people on our community task force:	What will be the strategies/ activities of your community task force?:	These tangible things result from our community task force prevention strategy:	If we implement our strategies/ activities with sufficient saturation, we will see these changes in risk and protective factors, gaps, or violence at the community level.	Our long term goal is to:
•	•	•	•	•
•	•	•	•	•
•	•	•	•	•
•	•	•	•	•
•	•	•	•	•
•	•	•	•	•
Ask yourself: Who are your task force members? What is each funded to do? What funding might be available for collaborative projects? What spaces, resources, & access do we already have?	Ask yourself: What evidence do we have to support the effectiveness of these strategies? Are they proven or likely to help us achieve our outcomes? How can we share the work or combine forces?	<ul> <li>Outputs are tangible:         <ul> <li>X number of presentations delivered</li> </ul> </li> <li>X number of students served</li> <li>Increase number of crossagency referrals by 5%</li> <li>Increase % of referrals that include a "warm handoff" to 50%</li> </ul>	<ul> <li>Examples:</li> <li>Increase in coordination of community resources and services</li> <li>Increase in community connectedness</li> <li>Increase in neighborhood cohesion</li> <li>Increase in gender equitable policies</li> </ul>	Example:  Reduce the incidence of rape and sexual assault in County.